



DEPARTMENT OF THE ARMY
UNITED STATES ARMY GARRISON MANNHEIM
UNIT 29901
APO AE 09086-9901

IMEU-MAN-PW

APR 11 2006

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Environmental Management System (EMS) Standard Operating Procedure for Emergency Preparedness and Response at the United States Army Garrison (USAG) Mannheim

1. REFERENCES:

- a. Spill Prevention and Response Plan, incl. Slug Prevention Plan and Hazardous Waste Contingency Plan
- b. Red Plan
- c. Feuerwehrdienstvorschriften
- d. National Fire Protection Association (NFPA) Standards
- e. Army Regulation (AR) 420-90: Fire & Emergency Services

2. PURPOSE: To identify potential for accidents and emergency situations; to respond to accidents and emergency situations; and to prevent and mitigate the environmental impacts that may be associated with accidents and emergency situations.

3. APPLICABILITY: This procedure applies to all personnel within the Mannheim Military community.

4. DEFINITIONS: Spill: Accidental release of a liquid chemical into a body of water or on land.

5. RESPONSIBILITIES:

- a. Chief, Fire & Emergency Services: Ensures the efficient operation of the Fire & Emergency Services operations.
- b. Environmental Management Division: Coordinates with Fire Department on emergency preparedness and response items. Disposes hazardous waste related to emergency response operations.

IMEU-MAN-PW

SUBJECT: Environmental Management System (EMS) Standard Operating Procedure for Emergency Preparedness and Response at the United States Army Garrison (USAG) Mannheim

c. USAG Mannheim Fire Department: Maintains technical emergency preparedness and response equipment. Coordinates with the Environmental Division. Investigates emergencies and leads operations on U.S. sovereign territory. If required, alarms external Host Nation Fire Brigade and informs other authorities. Provides training.

d. Fire Prevention Inspectors: Conduct regular emergency prevention inspections.

e. Host Nation Fire Brigades: Support the USAG Mannheim Fire Department on request. Lead operations where response time of USAG Mannheim Fire Department exceeds standard response times (e.g. satellite installations).

f. Initial Responder: Responds spill/incident to Fire Alarm Center Heidelberg.

g. Fire Alarm Center: Receives all 117 emergency calls and notifies the competent Fire Department. Files Incident Reports.

h. Training Officer: Develops and implements a comprehensive F&ES training program according to AR 420-90 and Host Nation regulations.

6. PROCESSES:

a. Emergency Preparedness: Fire Prevention Inspectors conduct regular inspections according to the Fire Prevention Schedule. Frequency of inspections depends on the risk of a potential incident. Technical emergency prevention equipment, such as smoke detectors and fire extinguishers, is maintained under the supervision of the Fire Department. Environmental Management Division and Fire Department coordinate emergency preparedness issues (e.g. new facilities, actual incidents) during weekly Directorate of Public Works (DPW) staff meetings.

b. Emergency Response: Emergency calls made through 117 calls are received by the USAG Heidelberg's Fire Alarm Center. The Fire Alarm Center notifies the pertinent Fire Station, either the U.S. or Host Nation, the Military Police, and, in case of medical emergencies, the German ambulance. In case of emergency calls that are directed to the USAG Mannheim Fire Station, the Fire Alarm Center is immediately notified by the USAG Mannheim Action Officer.

The exact response to be undertaken depends on the type of incident (spill, fire, explosion, etc.), the amount of material involved, the location and other factors. Emergency response operations are conducted according to National Fire Protection Association Standards and the German Feuerwehrdienstvorschriften (Official Fire Service Instructions).

IMEU-MAN-PW

SUBJECT: Environmental Management System (EMS) Standard Operating Procedure for Emergency Preparedness and Response at the United States Army Garrison (USAG) Mannheim

The USAG Mannheim maintains a Mutual Aid Agreement with the Local Host Nation Fire Departments (Mannheim, Gruenstadt, Dannenfels, Viernheim, Lampertheim) to ensure immediate response action for emergencies regardless of their location.

c. Emergency Preparedness and Response Training: Training is carried out according to the German and U.S. legislation (State Rescue Service Act/Rettungsdienstgesetz, Hazardous Substances Ordinance/Gefahrstoffverordnung, Official Fire Service Instructions/Feuerwehrdienstvorschriften, and AR 420-90 Fire and Emergency Services). The Training Officer maintains the training plan and training records for the Fire & Emergency Services Division.

d. Spills: Spills of hazardous materials are the most frequent emergencies of environmental relevance. Therefore, the USAG Mannheim has developed a Spill Prevention and Response Plan (SPRP) including the Red Plan. The Red Plan (available in German and English at the EMD) serves as an immediate action tool to ensure the correct response is initiated at the earliest possible time. The Red Plan is to be used in the early stages of a spill and the user is expected to transition to the remainder of the SPRP after appropriate notifications and response actions are underway.

EMD also provides "spill cards" to ECOs that illustrate the communication line and provide important phone numbers.

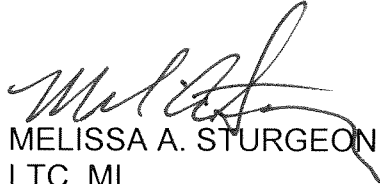
Detailed procedures for spill prevention and response are contained in the SPRP, available through the EMD or Fire Department.

e. Forest Fires: The Host Nation Fire Department (Feuerwehr Lampertheim / Viernheim) are supporting the U.S. Fire Department in case of forest fires in the Lampertheim Local Training Area (LTA). Training and drills are performed in cooperation with the Forestry Department.

IMEU-MAN-PW

SUBJECT: Environmental Management System (EMS) Standard Operating Procedure
for Emergency Preparedness and Response at the United States Army Garrison
(USAG) Mannheim

7. POC is Ms. Mary Kay Foley, Chief, Environmental Management Division, at DSN
381-8675, email: mary.foley@us.army.mil



MELISSA A. STURGEON
LTC, MI
Commanding

DISTRIBUTION:
All USAG-M Directorates